

Oryana Board of Directors' Meeting
June Board Meeting 6.17.21

Present at the meeting were:

Attendees: Laura Cavender, Kathy Baylis-Monteith, Holly Jo Sparks, Marty Heller, Chuck Mueller, Cy Agley, Kaitlyn Burns, Chris Miller; Steve Nance, CEO; Devin Moore, Education and Outreach Coordinator. Absent: Colleen Valko

The meeting began at 5:05pm

Welcome: Holly Jo began the meeting at 5:05pm

Agenda: No changes or additions made; minutes were approved by email.

Board Calendar: No changes or additions made.

Public Input: None.

Zoom Best Practices: Holly Jo gave a rundown of zoom etiquette.

CEO Report: Steve presented his Big Picture Report via PowerPoint. Steve shared information about sales weeks at Oryana 10th and West. The numbers are starting to shift based on last year's number. 10th is just slightly off the pace; West is still remaining up. 10th and West's customer count is increasing; Market basket is increasing for West and above 10th Street's basket. We are up over 47% for the year. OAM in May was successful and West's owner shops are increasing dramatically. Just slightly off budget but June is starting off really strong. Steve shared that he was able to present at CCMA about how starting off as a board member and becoming GM can be successful. We have two surveys currently being sent out to our community. One of the surveys has been sent to customers, owners, and nonowners and focuses on the future of the co-op. The other survey is a replacement for the secret shopper survey and is printed randomly after a shopper completes their purchase at the co-op. Currently, shoppers and staff members are allowed to unmask indoors if they are fully vaccinated. June 22nd will be the release of restrictions on masks, social distancing, etc. We follow MIOSHA rulings so dramatic changes will not happen at the co-op. 8th, Cass, and Park Street bridges are all closed or going to be closed shortly. Groundwork has announced their teaching kitchen project; this will not deter us from starting our community kitchen project at West.

OCIPS (Oryana Constant Improvement Projects): West's old bread wall will be bright blue and become more shelving for Wellness. West will have a new seasonal/promo freezer. West's community room plans are getting hashed out. West's produce reset is occurring soon. Compost and recycling changes are coming soon to West. 10th Street's olive oil/vinegar aisle will reset soon. Kombucha is on tap at both stores!

Oryana For Good/Trends: Steve shared some current grocery trends. Devin presented on the plethora of donations, promo, and Oryana for Good that occurred over the past month.

Financial Report 2.6 & 2.9: The Board received detail written reports for both Executive Limitations 2.6 and 2.9. There was some discussion about Board support in the future from Steve and Holly Jo. Since there have been changes in staffing support for the Board, please send emails to Holly Jo and Steve so they can funnel the needs to the correct and capable people.

Laura motioned to accept both 2.6 and 2.9; Chuck second:
MOTION

The Board accepted the General Manager's Financial Report 2.6 and 2.9 Reports:

Chuck Mueller

Chuck Mueller, Secretary

Post-Retreat Discussion: There was discussion about the retreat. These notes are in [Sharepoint](#). Owner engagement, GM search process, governance process, and more were some of the priorities that were discussed. Reviewing the poll that was taken during the retreat was a suggestion as well as finding out how to proceed and tackle these priorities. The retreat notes were then shared on the screen and further discussed. Kaitlyn proposed having Rose Marie facilitate next steps in future meetings as an action item for owner engagement. Kaitlyn is going to coordinate this next step to connect Rose Marie to these meetings.

Laura, Holly Jo, Steve, Kathy, and Miller are interested in board policies review. Marty will convene this group. GM succession was then discussed and if this document is not in Sharepoint, it will be added. These documents may need to be reviewed individually. Laura is going to send out a reminder email in July so GM succession can be discussed in detail in the August meeting.

There was concern expressed about the tabling of the committees; after some discussion, the education committee is remaining dormant at this time.

Discussion of Board Meeting Date and Time: Steve shared the results of the survey that was sent out to the members asking about preferred days and time. Most preferred the meeting day and week to stay the same with the exception of the time shifting to 5:30pm. Most preferred a hybrid type of format for future meetings too. Meetings have now shifted to 5:30pm. Devin will update all zoom meetings to this time.

In-person and zoom meetings will be open to all regardless of vaccination status after June 22.

Public Input and Announcements: None

Adjournment: The meeting adjourned at 6:31 p.m.

Next meeting: The board next meets on July 15 at 5:30 p.m. in a hybrid format.